

Meeting	Staffing Matters & Urgency Committee
Date	20 July 2015
Present	Councillors Steward (Chair), Aspden (Vice-Chair) and Williams

## **Part A- Matters Dealt with under Delegated Powers**

### **21. Declarations of Interest**

At this point in the meeting, Members were asked to declare any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that they might have had in respect of the business on the agenda. None were declared.

### **22. Minutes**

Resolved: That the minutes of the last meeting of the Staffing Matters and Urgency Committee held on 6 July 2015 be approved and signed by the Chair as a correct record.

### **23. Public Participation**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

### **24. Appointment of the Acting Director of Public Health**

***[See also under Part B Minute]***

Members received a report which sought their approval to establish an Advisory Appointments Committee and to delegate sufficient powers to that Committee to enable them to conduct the recruitment process, select and appoint an Acting Director of Public Health, subject to the requirements of the standing orders on appointments and the statutory instrument NHS (Appointment of Consultants) Regulations 1996 as amended

(S.I. 1996/701 as amended by S.I. 2002/2469, S.I. 2003/1250, S.I. 2004/696 and S.I. 2004/3365).

Officers reported that in an amendment to the report that the post would also be advertised on the NHS Jobs website.

One Member asked if it was decided to appoint a candidate above the bottom of the starting salary grade, who would make this decision. It was confirmed that this would be made by the Advisory Appointments Committee.

- Resolved:
- (i) That the filling of the Acting Director of Public Health post be approved on a fixed term basis on a salary scale equivalent to existing Directors in the Council.
  - (ii) That the opportunity be advertised on the CYC Jobs website, NHS website and promoted using social media channels.
  - (iii) That an advisory appointments committee, constituted in accordance with NHS Statutory Instruments governing recruitment to consultant level roles in the NHS be established.
  - (iv) That the membership of Advisory Appointments Committee be;
    - Councillor Runciman (the Chair of the Health and Wellbeing Board)
    - Councillor Doughty
    - Councillor Cannon (TBC)

Reason: To progress the appointment and reduce risks highlighted in the report in relation to this critical role required to deliver the council's statutory responsibilities.

## **Part B- Matters Referred to Full Council**

### **25. Appointment of the Acting Director of Public Health**

***[See also under Part A minute]***

Members received a report which sought their approval to establish an Advisory Appointments Committee and to delegate sufficient powers to that Committee to enable them to conduct the recruitment process, select and appoint an Acting Director of Public Health, subject to the requirements of the standing orders on appointments and the statutory instrument NHS (Appointment of Consultants) Regulations 1996 as amended (S.I. 1996/701 as amended by S.I. 2002/2469, S.I. 2003/1250, S.I. 2004/696 and S.I. 2004/3365).

Recommended: That Council approve a salary package which is in excess of £100,000 for the post of Acting Director of Public Health, should it be necessary.

Reason: To allow the appointment to an Acting Director of Public Health to be made.

Councillor C Steward, Chair  
[The meeting started at 5.30 pm and finished at 5.35 pm].